

Statement of Purpose.....

■ ■ Match Options serves the Social and Health Care sectors by matching and offering options at value for money to the service users of our recruitment services for supply of quality Permanent and Temporary workers.

Vision

- To provide the very best Recruitment services as measured by acceptable Key Performance Indicator
- (KIP) targets so that we are the provider of choice To work towards this vision by securing the following key objectives.

Objectives

Match Options Key Performance Indicator targets are based at least on the following criteria that guarantees that Quality of service delivered would exceed expectations of Service users:

- Achieved Response times against orders for workers to be within 20 minutes, with or without a confirmed named temp staff.
- Objectively measure performance, and providing feedback which continuously improve the overall effective attendance, punctuality, and continuity, to exceed expectations
- Fill rates for Vacancies issued versus Vacancies filled to exceed 90 percent
- Ensure that service delivery is in line with overall risk assessment for service users who also include our
- workers. Work to accounting and financial procedures that safeguard Service user's interests. This includes protection of service users' possessions and prompt delivery of accurate statements of account for service delivered.

In securing these objectives we adhere to the following principles:

Our Principles

We recognise that every prospective Service user should have the opportunity to choose an employment agency which suits their needs and abilities. To facilitate that choice and to ensure that our Service users know precisely what services we offer, we will do the following:

- Comply with the minimum Care Standards for Nurses Agencies as stipulated in the Nurses agencies Regulations 2002 and other statutory, operational and Regulatory frameworks in force from time to time.

 • provide detailed information on the agency by
- publishing a statement of purpose and a detailed
- service user quide.
 - Give each service user a contract or a statement of Terms and Conditions specifying the details of the relationship.
- Ensure that every prospective Service user has their needs professionally assessed before a decision to engage our services is taken.

11

•Demonstrate to every Service user about to enter into a contract with us that we are confident that we can meet their needs as

assessed.

A selected List of past and current service users speaks for itself.....

Priory Healthcare Cygnet Healthcare Blenheim healthcare -Thornford Park Hospital

CAPITAMatrix

Comensura Ability Housing **Enfield Council** Barnet Council

Ealing council

Voyage Care

Harrow Council

Redbridge Council

Kingston Council

Barnsley Council

St. Luke's Hospital Group

Macintyre Healthcare

London Borough councils

Craegmoor Healthcare

BUPA

Huntercombe Manor Hospital, (Four season)

Shaw Homes

Guildford borough Council

Southwark Council

Compass care(TRACS Healthcare)

Surrey County Council Essex County Council

Waltham Forest Council

Southend on sea Borough council

The NHS (Healthcare, Admin and Clerical)

Stockport Metropolitan Council

Scope

Bolton Metropolitan Borough Council Greater Manchester Fire And Rescue Service

Lancashire County Council Tameside Metropolitan Borough Council

Watford County Council

St.Albans Council

Coventry City Council

Windsor Borough Council

Northamptonshire County Council

Southern Cross Healthcare

Abbeyfield Society

The Disabilities Trust

Anchor Homes Four Seasons Healthcare **HM Prison Services** Liaise Loddon Jewish Care Homes Hampshire Voluntary Housing Society (HVHS) Group:

And many more

They said		
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"We now use the agency as our first port of call.....They have a quick and speedy service and are a pleasure to work with and we, at the Priory, hope that this will remain to continue into the future.

Phillip Craven, Home Administrator. Priory Gardens (Southern Cross Group)

....reliable and hard workers. Very pleased with this service provider and the staff<u>" Paula Hole-Kings Park</u> **NHS Hospital, Bournemouth**

...I think we have built up a good relationship over the last couple of years and I would very much like to keep this going!"

Jayne Calderbank, Enhanced Care co-ordinator, Windsor, Ascot and Maidenhead Primary Care Trust NHS We currently use the agency to assist in meeting our temporary staffing needs. we have found they consistently provide a satisfactory level of service. The staff we utilise have proved to be reliable and of a very good standard" F Chuqtai, Staffing officer, Thornford Park Hospital, Priory Healthcare, Thatcham,

... staff are prompt and polite..." Sharon Maquire, Broomhills Nursing Home, Rochford

"Thank you for doing this and from what I can see in e-tips® all right to works are in order. I am waiting on a report to have final confirmation and I have released payment. Thank you to you and your colleagues for all of your efforts. FSHC are feeling extremely positive towards Match Options so this has had a positive effect in an indirect way" S.H, depoel

....the calibre of staff allocated to us is very good. they are pleasant, polite and bubbly people who work very hard and are well liked by residents they care for." Miss D Reynolds, The Belfry, Billericay