

Registration Form

Please could you contact me about how to complete a Carers Emergency Support Plan.

About the person you care for

Their name:

Their address:

.....

.....

What is your relationship?

Has he / she had a Community Care Assessment?

About you, the carer

Your name:

Your address:

.....

Postcode:

Telephone No.:

This information will be used to ensure Kirklees Council provide you with help and support appropriate to your needs. It will not be used for any other purpose without your consent.

Thank you for completing this form. Please return to
Kirklees Council Carers Gateway
Carers Emergency Support Service
FREEPOST RLTR-YLTL-BRXJ
Huddersfield HD1 2HG

For more information

For information on health and social care please contact your local Gateway to care on 01484 414933 or 01484 226050.

Information in other formats

Kirklees Adult Services is committed to ensuring that its communication is clear, plain and available for everyone.

This booklet can be made available in languages other than English. It can also be made available in large print, audio CD, audiotape, Braille and photosymbols. Full details are available from the manager or your social worker or by telephoning 01484 225274.

یہ معلومات انگریزی کے علاوہ دوسری زبانوں میں، بڑی لکھائی میں، سی ڈی یا ٹیپ پر اور بریل میں بھی فراہم کی جاسکتی ہے۔ براہ مہربانی اس نمبر پر فون کر لیں: 01484 225274 (Urdu)

આ માહિતી અંગ્રેજી સિવાયની બીજી ભાષાઓમાં, મોટી છપાઇમાં, ઓડિઓ સી.ડી., ઓડિઓ ટેપ અને બ્રેઇલમાં ઉપલબ્ધ કરી શકાય છે. મહેરબાની કરી 01484 225274 નંબર પર ટેલિફોન કરો. (Gujarati)

ਇਹ ਜਾਣਕਾਰੀ ਅੰਗ੍ਰੇਜ਼ੀ ਤੋਂ ਇਲਾਵਾ ਹੋਰ ਬੋਲੀਆਂ, ਵੱਡੇ ਆਕਾਰ ਦੀ ਛਪਾਈ, ਆਡੀਓ ਸੀ ਡੀ, ਆਡੀਓ ਟੇਪ ਅਤੇ ਬ੍ਰੇਲ ਵਿਚ ਵੀ ਮਿਲ ਸਕਦੀ ਹੈ। ਕ੍ਰਿਪਾ ਕਰਕੇ 01484 225274 'ਤੇ ਟੈਲੀਫੋਨ ਕਰੋ। (Punjabi)

这些资料备有其它语文、大字体、语音光碟、录音带和凸字版本可供索取。请致电 01484 225274 查询详情。(Chinese)

Te informacje można nabyć w różnych językach, w powiększonym druku, na płycie kompaktowej lub na taśmie i Braille. Proszę telefonować na numer 01484 225274. (Polish)



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Kirklees Council Carers Emergency Support Service

Making the Carers Emergency Card better

Do you look after an adult who is ill, disabled, elderly or frail - who depends on you for their day to day needs?

Do you worry about who would look after them if you were taken ill, had an accident or an emergency that stopped you from looking after them?

The Kirklees **Carers Emergency Support Service** giving you the peace of mind you need



What is the Kirklees Carers Emergency Support Service?

The Kirklees Carers Emergency Support Service aims to give carers, like you, peace of mind by making sure that short term, home-based care can be put in place in the event of an emergency.

You can complete a Carers Emergency Support Plan which says what you would like to see happen in an emergency. This will give you time to consider what would happen if you were unable to continue in your caring role, for a short period of time.

The plan asks you to name people who could be contacted if an emergency happened. If the person was unable to help, Kirklees Council could provide the care needed - this could be a number of visits, to a full move-in service.

We aim to put the alternative care arrangements in place within two hours. They can last for up to 2 days or 3 days during a bank holiday.

How does it work?

A Carers Emergency Card:

- is a small plastic card that fits into your purse or wallet
- carries a 24 hour telephone contact number which goes straight through to the Kirklees Carephones Helpline Service
- holds a personal number which is linked to a database, which keeps details about you and the person you look after. Only authorised Kirklees staff will know who you are and who you look after.

If you are taken ill or have an accident, the Emergency Services will find the card and know you are a carer. Or you can call the 24 hour contact number and explain that you would like to use your plan.

By ringing the telephone number and quoting your personal number, Carephones Helpline staff will know there is an emergency. They will make sure the person you look after is told what has happened. They will be told by someone who is skilled in handling sensitive situations.

The Carephones Helpline staff will also make sure the person you look after gets the help and support they need until you can care for them again.

If you have a Carers Emergency Card this service will replace it.

What do we mean by an emergency?

An emergency is an unplanned event that stops you caring for someone. For example:

- you are unexpectedly admitted to hospital or have other unexpected health needs which mean you are temporarily unable to carry out your caring role
- a family emergency such as a close relative being taken ill and needing immediate help
- you need to attend the funeral of a close friend or relative
- a real risk to your employment or training on an occasion as a result of breakdown in planned care arrangements or for example, an unplanned change to your usual work routine, such as a need to travel away from home.

Is there a charge for temporary cover?

There is no charge. This service is free to all carers providing you care for someone living in Kirklees. If a friend or relative steps into your role we will pay them reasonable out of pocket expenses.

How will my plan be kept up to date?

Your plan will be reviewed annually. It is your responsibility to keep it updated as changes happen. Remember, the plan is only as effective as the information it holds. It needs to be kept up to date so that the right information is followed in an emergency.

What information will my plan need?

Your plan will ask for information about the social, emotional and medical needs of the person you care for.

It is your responsibility to make sure that emergency contacts know where any medication is kept and the required dosage. We suggest that you keep an up to date list with the medication.

How will the information I provide be kept?

The information you provide will be put onto the Kirklees Council database and kept in the strictest confidence, according to the Data Protection Act 1998.

How can I join the Carers Emergency Support Service?

Please complete the attached form and return it to the freepost address. The plan fits in with a carers assessment. These offer the opportunity for you to discuss your caring role and to think about what would make caring easier for you and help you to have a life of your own. If you would like further information about carers assessments, please ask for the leaflet "Identifying Carers Needs." Or call Gateway to care on 01484 226050 and explain that you would like to complete a Carers Emergency Support Plan. They will need to know your details and those of the person you care for.